



Check Trace Form

With this form, Participants and Providers may trace a check issued by the MPI Health Plan (not Anthem Blue Cross) for payment of claims.

Please complete the form below, and return it to MPI along with a \$5 fee for each check trace request.

Make checks payable to: **Motion Picture Industry Health Plan**
Accounting Dept., Attn: "Check Trace Desk"
P.O. Box 1999, Studio City, CA 91614-0999

- I did not receive *nor* did I endorse any check for the claim(s) below. I request that MPI "**STOP PAYMENT**" on the original check and issue a replacement check to me. (Must be at least 30 days from the check issue date)
- I received a check for the claim(s) below. It is either expired or lost. I request that MPI issue a replacement check to me. (Requests must be made within seven (7) years of the original check issue date.)

| | | |
|----------------------|-----------------------|--|
| Participant Name: | | |
| Patient Name: | | |
| Provider of Service: | | |
| Payable to: | | |
| Date of Service: | Amount Paid: | |
| Claim Number: | Check Number: | |
| Check Date: | My Daytime Telephone: | |
| My Address: | | |
| My Fax Number: | My E-mail Address: | |

Requester Name **(Required)** _____

Date _____

Requester Signature **(Required)** _____

For more information, please contact the MPI Check Trace Line at (818) 769-0007; Extension 174

PLEASE ALLOW UP TO THIRTY (30) DAYS FOR PROCESSING